

Ardmore Enterprises, Inc.

FIRE SAFETY REPORT

Home: _____ Date of drill: _____ Time of drill: _____

Evacuation time: _____ minutes _____ seconds

Number of household members: _____

Designated outdoor meeting place: _____

Level of assistance needed to exit safely (please check appropriate box) :

INITIALS	Independent	Verbal prompt	Gestural prompt	Physical prompt	Full physical guidance

Fire extinguisher fully charged, with pin in place: _____ yes _____ no

Smoke detectors tested and working properly: _____ yes _____ no

All exits out of the home free and clear of obstruction: _____ yes _____ no

Problems encountered (evacuation took longer than 3 minutes, or any other problems):

Recommendations of staff conducting fire drill:

Results of recommendations:

Instructions:

1. Conduct drills at least monthly according to schedule of times.
2. Meet at the same designated "safe location" outside the house, away from the access route that may be needed by fire company in the case of an actual fire.
3. Forward a copy of report to program coordinator by the Friday following the drill.
4. Keep a copy of report for the house records.
5. Use the back of report if more room is needed to report problems, recommendations, or results.

Staff conducting drill

Date

Program coordinator

Date